



REQUEST FOR LIVE SCAN SERVICE

Department requesting Live Scan: _____

Dept. Contact: _____ Phone # _____

Name of Dept. contact authorized to receive results _____
Phone # _____

Name of Applicant: _____
(Please Print) Last First MI

Job Classification for which applying for: _____

Accounting String to be billed:
Fund _____ Dept ID _____ Acct Code _____

Have you ever been fingerprinted? _____ If Yes, Date: _____

Name of Agency: _____

Rolling Fee \$10.00	}	Standard Background cost including misdemeanors and/or felonies	
DOJ \$32.00			
FBI \$24.00		Additional Cost	<input type="checkbox"/>

Please check the box(es) for additional information. These will be billed at an additional cost.

<u>PRODUCT: USA-FACT</u>	<u>Cost:</u>	
Credit Report	\$5.00	<input type="checkbox"/>
Criminal History Report Per County	\$9.00	<input type="checkbox"/>
Education Verification	\$6.50	<input type="checkbox"/>
Employment Verification	\$6.50	<input type="checkbox"/>
Motor Vehicle Report	\$2.50	<input type="checkbox"/>
Professional License Verification	\$6.50	<input type="checkbox"/>
Reference Check	\$8.00	<input type="checkbox"/>
Sexual Predator	\$14.00	<input type="checkbox"/>
Comprehensive Report Including Social Security Trace	\$40.00	<input type="checkbox"/>

Note: Please submit this form to the Live Scan Operator at the time of your live scan appointment.
Revised 12/10/08